Please return this form to:
Human Resources Office
Red Bluff Union Elementary School District
1755 Airport Boulevard, Red Bluff, CA 96080
(530) 527-7200
Fax (530) 527-9308

Red Bluff Union Elementary School District
APPLICATION FOR EMPLOYMENT
CLASSIFIED POSITION

Employment Application must be completed thoroughly to be considered for the position.
Application must be completed even if a résumé is included.

I am applying for the position of _____.

NAME		Day Phone:
MAILING ADDRESS		**Email Address**

If you are applying for a Paraprofessional position, have you passed the required Tehama County Department of Education proficiency test?   ☐ No   ☐ Yes, Please attach certificate to application.

If you are applying for a Paraprofessional position, are you No Child Left Behind compliant [Section 1119(c)(1)(C)]?   ☐ No   ☐ Yes

If yes to the above question, how are you compliant? Mark your answer below. Please provide verification with application.

☐ Certificate of NCLB Proficiency   ☐ Associate of Arts Degree   ☐ Two years of college (48 units relevant to instruction)

Date available for employment _____

WORK HISTORY: List the last 7 years of employment starting with the most recent. Use additional sheets if needed. Please include work history gaps with an explanation.

Business Name AND Address		Work Performed
	From:	
	To:	
	Ending Salary:	
Supervisor:	May we contact your employer?	Job Title:
Phone No.:	Yes ☐ No ☐	Reason for Leaving:
	From:	
	To:	
	Ending Salary:	
Supervisor:	May we contact your employer?	Job Title:
Phone No.:	Yes ☐ No ☐	Reason for Leaving:
	From:	
	To:	
	Ending Salary:	
Supervisor:	May we contact your employer?	Job Title:
Phone No.:	Yes ☐ No ☐	Reason for Leaving:
	From:	
	To:	
	Ending Salary:	
Supervisor:	May we contact your employer?	Job Title:
Phone No.:	Yes ☐ No ☐	Reason for Leaving:

EDUCATION

Have you graduated from high school? Yes ☐ No ☐ High School Name/Location: _____

Have you passed the GED in lieu of high school graduation? Yes ☐ No ☐

Colleges/Universities/Vocational Schools City and State	Units completed relevant to this position	Major/Degrees/Certificate

PROFESSIONAL LICENSE OR CERTIFICATE	**OTHER SKILLS:**

PROFESSIONAL LICENSE OR CERTIFICATE

☐ License

☐ Certification

☐ Languages (Other than English)

_____ Speak ☐ Read ☐ Write ☐

_____ Speak ☐ Read ☐ Write ☐

Sign Language

OTHER SKILLS:

☐ Calculator

☐ Computer/Programs:

_____

☐ Word Processing (Speed)

_____ WPM

REFERENCES: Please give names, titles and telephone numbers of three references familiar with your work history. We will contact these references.

1) _____

_____

2) _____

_____

3) _____

_____

FINGERPRINTING FOR CONDUCTING A BACKGROUND INVESTIGATION IS REQUIRED

My signature below authorizes Red Bluff Union Elementary School District to conduct a background investigation and authorizes release of information in connection with my application for employment. Further, I hold harmless any individual or firm for any information that it may provide in this investigation which may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release Red Bluff Union Elementary School District and the reference source from any liability in connection with its release or use. This release includes the sources cited above, law enforcement agencies and any locality to which they may refer for release of information pertaining to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct, and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or false statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with Red Bluff Union Elementary School District.

Signature of Applicant   Applicant (Please Print Name)   Date